

Strata 21 01462 485200

Driver Application/Registration Form

Please use **BLOCK CAPITALS** and continue on separate sheet(s) if space is inadequate

Personal Details

Forename:	Surname:	Title: Mr/Miss/Mrs/Ms
Home Address:		Post Code:
Tel. Daytime:	Tel. Home:	Mobile:
Date Of Birth:	Marital Status:	Nationality:
Next Of Kin:	Next Of Kin No.:	Relationship To You:
N.I Number:	Do You Need A Work Permit?	
Does This Work Permit Require To Be Extended?		If So When:
Do You Speak Or Read A Foreign Language?		If Yes, Details:

Driving Licence

Licence No:			
How Long Have You Held Your Licence For:		Medical Due:	
Do You Hold The Following:	LGVI	LGVII	Other
Held Each For:			
Valid From/To:			
Do You Hold A GB Digital Tachograph Driver Card:		Valid From/To:	

Endorsements/Convictions, Including Suspensions

Date	Offence	Endorsement Code	Fine/Points	Date Spent

Traffic Accidents Over The Last 5 Years That Were Your Fault

Date	Details

Driving Experience

Have You Taken Any Form Of Advanced/Defensive Driver Training:
If Yes, Details:

Health

Are You In Good Health:	
Have You A Disability Which May Affect Your Ability To Perform This Job:	
Describe Disabilities And	
a) Any Reasonable Adjustments Which You Feel Should Be Made To The Recruitment Process To Assist You In Your Application For The Position Which You Have Applied	
b) Any Reasonable Adjustments Which You Feel Should Be Made To The Job Itself Which Would Enable You To Carry Out The Job For Which You Have Applied	
Are You Registered Disabled?	RDP No:
How Much Time Have You Taken Off Work Through Sickness Or Injury In The Last 2 Yrs:	
Please Give Details:	
Are There Any Physical Or Medical Factors That Would Prevent You Working As A Driver On Both Day And Night Shifts:	
Please Give Details:	

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Education Details

Please Give Details of all secondary education including examinations taken (with results)

Shool/College	Courses/Exams	Qualifications Obtained

State any other achievements during education:

Please be prepared to provide certificates of pass, etc.

Employment Details

Please give details of your previous employment covering the last 3 years, starting with the most recent employment and working backwards.

Current/Last Employer

Name:

Address:

Post Code:

Telephone:

Contact Name:

Please note that we will not contact your present employer for a reference prior to your leaving date without your permission. However, any job offer made will be subject to receipt of satisfactory references.

May we contact your current employment for a reference before you leave?

Dates Employed From/To:

Position(s) Held:

Salary:

Reason For Leaving:

Notice Period:

Previous Employer (1)

Name:

Address:

Post Code:

Telephone:

Contact Name:

Dates Employed From/To:

Previous Employer (2)

Name:

Address:

Post Code:

Telephone:

Contact Name:

Dates Employed From/To:

Previous Employer (3)

Name:

Address:

Post Code:

Telephone:

Contact Name:

Dates Employed From/To:

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Right To Work In UK

Are You Entitled To Work In The UK?

We Will Require Evidence Of This Prior To Commencing Employment. Either A Passport Or UK Tax/NI Doc.

Criminal Record

Have You Ever Been Convicted Of A Criminal Offence?

If Yes, Details:

Declaration Subject To The Rehabilitation Of Offenders Act

You Are Advised That If You Are Offered A Position, A Criminal Record Disclosure Will Be Requested From The Criminal Acts Bureau.

Data Protection

The Data Protection Act 1998 ("The Act") sets out certain requirements for the protection of your personal information against unauthorised use or disclosure. The Act also gives you certain rights. Except to the extent we are required or permitted by law, the information which you provide in this application form and any other information obtained or provided during the course of your application ("the information") will be used solely for the purposes of assessing your application. If your application is unsuccessful or you choose not to accept any offer of employment we make, the information will not be held for any longer than necessary, after which time it will be destroyed, although relevant information will be retained in the longer term to facilitate our equal opportunity monitoring. If your application is successful, the information will form part of your employment file and we will be entitled to process it for all purposes in connection with your employment including its release to our customers and their agents. So that we may use the information for the above purposes and on the above terms, we are required under The Act to obtain your explicit consent. Accordingly, please sign the consent section below

I CONSENT TO MY PERSONAL INFORMATION BEING USED FOR THE PURPOSES AND ON THE TERMS SET OUT ABOVE

Signed:

Date:

Undertaking

Please Read And Sign The Following Undertaking:

I confirm that the information I have given on this application form is, to the best of my knowledge and belief, true in all respects. I understand that, should I have deliberately made a false or misleading statement on the form, my future employment could be jeopardised or terminated.

Signed:

Date:

Note:

We are an equal opportunities employer and will not tolerate discrimination in any form. Our equal opportunities policy forms part of the terms and conditions of all employees. Appointments and promotions are made on grounds of ability and suitability only.

For Office Use Only

Date Of Interview:

Time Of Interview:

Interviewed By:

Licence Copied By

Date

Signature

DVLA Check By

Date

Signature

References Check By

Date

Signature

Passport RTW Check/Copied By

Date

Signature

Accounts Information

National Insurance Number:

Company Name:

Bank Account Name:

Company Number:

Account Number:

Sort Code:

Copy Of Paying In Slips (Ltd Co Only)

Date

Signature

Certificate Of Incorporation Copied By

Date

Signature